

HANOVER COUNTY PUBLIC SCHOOLS

200 Berkley Street
Ashland, Virginia 23005
(804) 365-4585 Fax (804) 365-4660
www.hanover.k12.va.us

Substitute Teacher/Coach Reference Form

Dear _____:

Date _____

You have been selected as a reference for _____, who is applying for a substitute teacher/coaching position. We shall appreciate your submitting a frank evaluation, which shall be kept confidential. Please return the form to the attention of the Assistant Superintendent of Human Resources.

Please mark in appropriate square

	Excellent	Good	Average	Fair	Poor
Personality					
Conduct & Character					
* Scholarship					
* Skill as a Teacher					
* Care of Classroom					
* Classroom Discipline					
Cooperation					
Professional Spirit					
Punctuality					
General Success					

*Please assess these areas to the best of your ability, based on your general knowledge of the applicant.

Do you recommend applicant without reservation?

Date

Signature

Title